

Republic of the Philippines
MGO BASEY, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:

for: 
RHOYO O. AVILA
HRMO

Date: August 09, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Competency (if applicable) | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|--|-----------------------------|-------------------------------|--|----------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | | |
| 1 | PROJECT DEVELOPMENT OFFICER II | 3-2009 | 15 | 31,587.00 | Bachelor Degree Relevant to the Job | 4 hrs. of Relevant Training | 1 yr. of Relevant Experience | Career Service (Professional Second Level) | NONE | Municipal Planning & Development Office |
| 2 | MIDWIFE II | 10-1992 | 11 | 25,439.00 | Completion of the Midwifery Course | 4 hrs. of Relevant Training | 1 yr. of Relevant Experience | RA 1080 | NONE | Mun. Health Office |
| 3 | SANITATION INSPECTOR | 03-1993 | 6 | 16,877.00 | Completion of two years studies in college | None Required | None Required | Career Service (Subprofessional First Level Eligibility) | None | Mun. Health Office |
| 4 | ADMINISTRATIVE OFFICER V(HRMO III) | 10-2020-08 | 18 | 40,683.00 | Bachelor's Degree | 8 hrs. of relevant training | 2 yrs. Of relevant experience | CSC Proof./2nd Level Eligibility | None | Municipal Administrator's Office |
| 5 | ADMINISTRATIVE AIDE III(DRIVER I) | 6-1996 | 3 | 12,713.00 | Elementary School Graduate | None Required | None Required | Driver's License(MC 11.s.96-Cat. II) | NONE | Municipal Mayor's Office |
| 6 | ADMINISTRATIVE OFFICER V(BUDGET OFFICER III) | 01-2010 | 18 | 40,683.00 | Bachelor Degree Relevant to the Job | 8 hrs. of relevant training | 2 yrs. Of relevant Experience | Career Service (Professional Second Level Eligibility) | NONE | Municipal Budget Office |

| | | | | | | | | | | |
|---|--|---------|---|-----------|--------------------------------|---------------|---------------|-----------------------------------|------|--------------------------|
| 7 | Administrative Aide I (Utility Worker I) | 10-1988 | 1 | 11,265.00 | Must be able to read and write | None Required | None Required | None Required (MC.11.S96 Cat 111) | NONE | Municipal Mayor's Office |
|---|--|---------|---|-----------|--------------------------------|---------------|---------------|-----------------------------------|------|--------------------------|

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 24, 2022**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age,gender,civil status,person with disability (PWD), religion , ethnicity,political affiliation to include members of the Indigenous communities and those with diverse sexual orientation , gender identity and expersion (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ CHU-PONFERRADA

Municipal Mayor

LGU Basey, Samar

lcbasey2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.