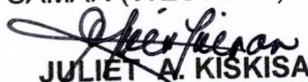


Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
MGO BASEY, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:


JULIET A. KISKISAN
AO V/HRMO III

Date: May 17, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Clerk III)	4-2006	6	15,189.00	Completion of two (2) years studies in college.	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	None	Mayor's Office
2	Administrative Aide III (Clerk I)	117-2007	3	12,713.00	Completion of two (2) years studies in college.	<u>None Required</u>	None Required	(Subprofessional) First Level Eligibility	None	Mun. Coop. Dev't. Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 01, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ B. CHU-PONFERRADA

Municipal Mayor

LGU, Basey, Samar

lcpbasey2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.