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must be in MS Excel format

Republic of the Philippines
LGU-ARTECHE, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-ARTECHE in the CSC Website:


ROLAND BOIE M. EVARDONE, RN
Municipal Mayor
Date: August 18, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Mun. Agri'l. Officer (MAO)	13	20	40,924	BS in Agriculture or other allied courses such as Agril. Engg. Fisheries, Vet. Med.	8 hrs. of relevant training	2 yrs. of relevant experience	RA 1080	Office of the Municipal Agricultural Services (OMAS)
2	Admin. Aide 1	01-1, 01-1	1	8,854.00	can read & write	none required	none required	none required	Mun. Mayor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ROLAND BOIE M. EVARDONE, RN
Municipal Mayor
LGU-ARTECHE, EASTERN SAMAR

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.