

Republic of the Philippines  
Municipality of Anahawan  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Municipality of Anahawan in the CSC website:

KRISTYN T. CAMPADO

HRMO II

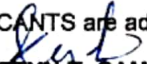
Date: May 19, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accounting Clerk II	27	6	Php 10, 867.00	Completion of two years in college	none required	none required	Career Service (Subprofessional), First Level Eligibility		Office of the Municipal Accountant
2	-nothing follows-									
3										
4										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 04, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
KRISTYN T. CAMPADO  
HRMO II  
Poblacion, Anahawan Southern Leyte  
[lguanahawan1930@gmail.com](mailto:lguanahawan1930@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.