

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF ALMERIA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Almeria in the CSC website:

LAVELLA LEILA N. GRBO

HRMO

Date: July 5, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL AGRICULTURIST)	70	24	60,719.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	3 years acquired experience in agriculture or in a related field	RA 1080 (Agriculturist)	N/A	LGU-Almeria
2	NURSE I	71	15	32,053.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	N/A	LGU-Almeria
3	ADMINISTRATIVE AIDE IV (HRM AIDE)	7	4	10,080.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	LGU-Almeria

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June July 21, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LAVELLA LEILA N. GARBO
Administrative Officer IV (HRMO II)
LGU-Almeria, Biliran
lavellaleilagarbo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.