

Republic of the Philippines
LGU-ALMERIA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-ALMERIA in the CSC website:

Lavelle N. Garbo
LAVELLA LEILA N. GARBO

HRMO

Date: May 6, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife IV	55	SG-13	26,754.00	Completion of the Midwifery Course	3 years of relevant experience	16 hours of relevant training	RA 1080 Eligibility Midwife	NA	LGU-ALMERIA
2	ADMINISTRATIVE AIDE IV (CLERK II)	6	SG-4	9,665.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	NA	LGU-ALMERIA
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 31, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LAVELLA LEILA N. GARBO

AOIV/HRMO

LGU-ALMERIA, BILIRAN PROVINCE

lavellaleilagarbo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.