


Republic of the Philippines
MGO ALMAGRO, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ALMAGRO, SAMAR (WESTERN) in the CSC website:


DENNIS S. TOMAMAK

HRMO

Date: March 1, 2022

No. (Parentetical Title, if applicable)	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Agriculturist II	06-052	15	21,372.00	Bachelor's degree in Agriculture or other allied courses	4 hours of relevant training	1 year of relevant experience	R.A. 1080 Agriculturist Exam.		Municipal Agriculture Office
2	Administrative Aide II	06-053	2	8,233.00	Must be able to read and write	None required	None required	None required		Municipal Accountant's Office
3	Municipal Government Department Head I (Municipal Disaster Risk Reduction Management Officer)	06-054	24	58,384.00	Bachelor's degree	24 hours of relevant training	4 years in position involving management and supervision, 1 year of which is relevant to DRRM	Career Service Professional/ 2nd level eligibility		Municipal Disaster Risk Reduction Management Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 18, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DENNIS S. TOMAMAK

HRMO

Almagro, Samar

denstomamak@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.