

Republic of the Philippines
MGO ALBUERA, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ALBUERA, LEYTE in the CSC website:


CHASTITY H. BARTE
OIC-NRMO

Date: 31-Jan-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II (Agricultural and Biosystems Engineer)	OMM-09	16	29,302.00	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	4 hours of relevant training	1 year of relevant experience in Agricultural Engineering or Agricultural and Biosystems Engineering	RA No. 10915 (ABE)		LGU Albuera - Office of the Municipal Mayor
2	Administrative Aide III (Utility Worker II)	OMM-10	3	10,858.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Albuera - Office of the Municipal Mayor
3	Administrative Aide III (Utility Worker II)	OMM-11	3	10,858.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Albuera - Office of the Municipal Mayor
4	Administrative Aide III (Utility Worker II)	OMM-12	3	10,858.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Albuera - Office of the Municipal Mayor
5	LDRRMO Assistant	LDRRMO-03	8	14,601.00	Completion of 2 years studies in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Subprofessional)/First Level Eligibility		LGU Albuera - Municipal Disaster Risk Reduction and Management Office
6	Administrative Aide IV (Clerk II)	SBS-04	4	11,520.00	Completion of two years studies in College	None required	None required	Career Service (Subprofessional)/First Level Eligibility		LGU Albuera - Sangguniang Bayan Secretariat Office

7	Social Welfare Officer III	MSWDO-08	18	34,945.00	Bachelor's degree in Social Work	8 hours of relevant training	2 years of relevant experience	R.A. 1080 (Social Worker)		LGU Abuera - Municipal Social Welfare and Development Office
8	Social Welfare Officer I	MSWDO-09	11	19,102.00	Bachelor's degree in Social Work	None required	None required	R.A. 1080 (Social Worker)		LGU Abuera - Municipal Social Welfare and Development Office
9	Social Welfare Aide	MSWDO-10	4	11,520.00	Completion of two years studies in College or its equivalent vocational course (preferably Social Work related)	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Abuera - Municipal Social Welfare and Development Office
10	Midwife II	MHO-11	11	23,877.00	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	R.A. 1080 (Midwife)		LGU Abuera - Municipal Health Office
11	Nursing Attendant II	MHO-19	6	16,200.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Abuera - Municipal Health Office
12	Administrative Aide III (Utility Worker II)	OMA-07	3	10,858.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Abuera - Office of the Municipal Agriculturist
13	Agriculturist I	OMA-08	11	19,102.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering or Agricultural and Biosystems Engineering, Fisheries Technology, and Veterinary Medicine	None required	None required	R.A. 1080 (Agriculturist)		LGU Abuera - Office of the Municipal Agriculturist
14	Agriculturist I	OMA-09	11	19,102.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering or Agricultural and Biosystems Engineering, Fisheries Technology, and Veterinary Medicine	None required	None required	R.A. 1080 (Agriculturist)		LGU Abuera - Office of the Municipal Agriculturist
15	Agriculturist I	OMA-10	11	19,102.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering or Agricultural and Biosystems Engineering, Fisheries Technology, and Veterinary Medicine	None required	None required	R.A. 1080 (Agriculturist)		LGU Abuera - Office of the Municipal Agriculturist
16	Administrative Aide III (Utility Worker II)	OMA-11	3	10,858.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Abuera - Office of the Municipal Agriculturist

17	Administrative Officer II (Environment Management Specialist I)	ENRO-01	11	19,102.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional/Second Level Eligibility		LGU Albuera - Municipal Environment and Natural Resources Office
18	Solid Waste Management Coordinator	ENRO-03	11	19,102.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) or Draftsman or Illustrator (MC 11, s. 96 - Cat. I)		LGU Albuera - Municipal Environment and Natural Resources Office
19	Forester I	ENRO-04	11	19,102.00	Bachelor's Degree in Forestry	4 hours of relevant training	1 year of relevant experience	R.A. 1080 (Forester)		LGU Albuera - Municipal Environment and Natural Resources Office
20	Municipal Government Department Head I (Municipal General Services Officer)	MGSO-01	24	69,394.00	Bachelor's Degree in Public Administration, Business Administration and/or Management.	4 hours of relevant training	3 years of relevant experience	Career Service Professional/Second Level Eligibility		LGU Albuera - Municipal General Services Office
21	Administrative Aide III (Utility Worker II)	MTO-11	3	10,858.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)		LGU Albuera - Municipal Treasurer's Office
22	Draftsman III	MEO-09	11	19,102.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	Draftsman (MC 10, s. 2013 - Cat. II)		LGU Albuera - Municipal Engineering Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 15, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SIXTO B. DE LA VICTORIA
Municipal Mayor
Town Hall, San Pedro St., Poblacion, Albuera, Leyte
hrmo.albuera@gmail.com/lgualbuera2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.