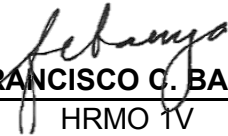


Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of LGU-Abuyog in the CSC website:


FRANCISCO C. BAUYA
HRMO 1V

Date: June 22, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	<i>Chief Administrative Officer</i>	1	24	76,567.00	<i>Master's degree or Certificate in Leadership and Management from CSC</i>	<i>4 years of supervisory / management experience</i>	<i>40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years</i>	<i>Career Service Professional/ Second Level eligibility</i>		<i>Abuyog Community College</i>
"" NOTHING FOLLOWS ""										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 8, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance Rating in the last Rating Period; (if applicable)
3. Authenticated Photocopy of Transcript/School Records: and
4. Authenticated Photocopy of Certificate of Eligibility /Rating/License.

FRANCISCO C. BAUYA

Supervising Admin. Officer

HRMO 1V

LGU-Abuyog

abuyog_mayorsoffice@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Handwritten signature or scribble.