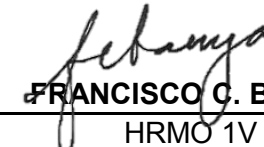


**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of LGU-Abuyog in the CSC website:

  
**FRANCISCO C. BAUYA**  
HRMO 1V

Date: February 23, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant 11( Human Resource Management Assistant)	3	8	15,755.00	Completion of 2 years studies in college	None required	None required	Career Service (Sub- Professional) Second Level Eligibility		Human Resource Mgt. Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 11, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance Rating in the last Rating Period; (if applicable)
3. Authenticated Photocopy of Transcript/School Records: and
4. Authenticated Photocopy of Certificate of Eligibility /Rating/License.

**FRANCISCO C. BAUYA**

Supervising Admin. Officer

HRMO 1V


LGU-Abuyog

[abuyog\\_mayorsoffice@yahoo.com](mailto:abuyog_mayorsoffice@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of LGU-Abuyog in the CSC website:

  
**FRANCISCO C. BAUYA**  
HRMO 1V

Date: January 29, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mun. Gov't. Dept. Head 1 (Municipal Budget Officer)	1	24	76,567.00	Masteral Degree	24 hrs. of training in management and supervision	4 years in position/s involving management and supervision	Career Service Professional		Municipal Budget Office
2	Social Welfare Officer 1	3	11	20,084.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Mun. Social Welfare and Dev't. Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 14, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last Rating Period; (if applicable)
3. Authenticated Photocopy of Transcript/School Records: and
4. Authenticated Photocopy of Certificate of Eligibility /Rating/License.

**FRANCISCO C. BAUYA**

Supervising Admin. Officer

HRMO 1V

LGU-Abuyog

[abuyog\\_mayorsoffice@yahoo.com](mailto:abuyog_mayorsoffice@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**