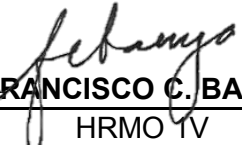


Republic of the Philippines
MUNICIPALITY OF ABUYOG
Province of Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Abuyog in the CSC website:


FRANCISCO C. BAUYA
HRMO IV

Date: January 20, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Agriculturist 11	3	15	28,848.00	Bachelor's degree in Agriculture or other allied courses such As Agricultural Engineering, Fisheries Technolgisys and Veterinirary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA. 1080		Office of the Municipal Agriculturist
2	Medical Technologist 11	11	15	32,053.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA. 1080		Municipal Health Office

3	Midwife 111	5	13	26,754.00	Completion of Midwifery course	8 hours of relevant training	2 years of relevant experience	RA. 1080		Municipal Health Office
4	Admin. Assistant 11 (Human Res. Mgt. Assistant)	3	8	15,755.00	Completion of 2 studies in college	hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Human Resource Mgt. Office
5	Draftsman 11	4	8	15,755.00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	4 hours relevant training	1 year of relevant experience	Draftsman (MC.10, s. 2010 CAT.11)		Office of the Municipal Assessor
6	Assessment Clerk 11	6	6	13,972.00	Completion of 2 years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Assessor
7	Admin. Aide 1V (Clerk II)	9	4	13,972.00	Completion of 2 years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Civil Registrar
8	Admin. Aide 111(Clerk 1)	8	3	11,717.00	Completion of 2 years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Assessor

9	Admin. Aide III (Driver I)	12	3	11,717.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC. 10, S. 2013 CAT. 1V)		Office of the Municipal Agriculturist
10	Admin. Aide III (Utility Worker II)	9	3	11,717.00	Must be able to read and write	None required	None required	None required (MC.11.s. 96-Cat.III)		Office of the Municipal Assessor
11	Admin. Aide I (Utility Worker 1)	16	1	11,551.00	Must be able to read and write	None required	None required	None required (MC.11.s. 96-Cat.III)		Municipal Health Office
12	Admin. Aide I (Utility Worker I)	11	1	10,396.00	Must be able to read and write	None required	None required	None required (MC.11.s. 96-Cat.III)		Office of the Municipal Civil Registrar
13	Admin. Aide I (Utility Worker I)	6	1	10,396.00	Must be able to read and write	None required	None required	None required (MC.11.s. 96-Cat.III)		Market Operations Office

Interested and qualified applicants should signify their in writing. Attach the following documents to the application letter and send to the address below, not later than February 6, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance Rating for 1 year in the present position, immediately preceeding the promotion (if applicable)
3. Authenticated Photocopy of Transcript/School Records: and
4. Authenticated Photocopy of Certificate of Eligibility /Rating/License.

FRANCISCO C. BAUYA

HRMO 1V

LGU-Abuyog

abuyog_mayorsoffice@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Adanya

