


Republic of the Philippines
Merida Water District
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Merida Water District in the CSC website:


Macrene Aene D. Lucero
HRMO - Designate

Date: August 12, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accounting Processor B	10	6 / 1	13,378.00	Completion of two years studies in college	None required	None required	Career Service (subprofessional) First Level Eligibility	Not applicable	MWD Office
2	Utility Worker B	9	1 / 1	9,478.00	Must be able to read and write	None required	None required	None required (MC 11, s.96-Cat.III)	Not applicable	MWD
3	Utility Worker B	14	1 / 1	9,478.00	Must be able to read and write	None required	None required	None required (MC 11, s.96-Cat.III)	Not applicable	MWD
4	Water Resources Facilities Tender B	5	4 / 1	11,658.00	Elementary School Graduate	None required	None required	None required (MC 11, s.96-Cat.III)	Not applicable	MWD

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 6, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Editha R. Anunciado
General Manager
Martinez Bldg. Solafia St. Pob. Merida, Leyte
meridawaterdistrict@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.