


Republic of the Philippines
Merida Water District
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Merida Water District in the CSC website:


Tricia M. alvarez

HRMO

Date: June 20,2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
4	Administrative	6,7,11,12,	1	11,658.00	At least two years	None required	None requierd	None required	Not applicable	MWD office
	Services Aide				in college					
4	Utility Worker B	8,9,14,15	1	9,478.00	Must be able to	None required	None requierd	None required	Not applicable	Field
					read and write					
1	Water Resources	5	1	11,658.00	At least high school	None required	None requierd	None required	Not applicable	Field
	Facilities Tender B				graduate					

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 28,2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Editha R. Anunciado
General Manager
Martinez Bldg. Solaña St. Pob. Merida, Leyte
meridawaterdistrict@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.