

Republic of the Philippines
METRO CARIGARA WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position/s, which are authorized to be filled, at the METRO CARIGARA WATER DISTRICT in the CSC website:


SHIRLEE ALICOR L. MACHE'TE

Officer-In-Charge, Human Resource Division

Date: March 23, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Technologist I	55	11	23877	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080		MCWD Carigara, Leyte
2	Industrial Relations Management Assistant A	56	10	21205	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		MCWD Carigara, Leyte
3	Water Maintenance Man A	58	8	18251	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 11, s. 96-Cat.III)		MCWD Carigara, Leyte
4	Light Equipment Operator	59	6	16200	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat.III)		MCWD Carigara, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 5, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent (passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. REGIDOR V. CABALLES, CE

General Manager B

MCWD, Old Municipal Hall, Carigara, Leyte

metrocarigara@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.