

Electronic copy to be submitted to the CSC FO must be in MS-Excel format

Republic of the Philippines
MAASIN WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MAASIN WATER DISTRICT in the CSC website:



JENET C. CORTEL
In-Charge on HR Matters-Designate

Date: 5-Oct-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	DRIVER	9	4	14400	Elementary School Graduate	None Required	None Required	Professional Driver's License	N/A	Maasin City
								(MC 11,s.96-Cat.IV), as amended		

Interested and qualified applicants, including PWDs are encouraged to signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 20, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JENET C. CORTEL
In-Charge on HR Matters-Designate
Nasaug, Maasin City
maasinwd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.