

Republic of the Philippines
Land Transportation Office, R.O. 8
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LAND TRANSPORTATION OFFICE, R.O. 8 in the CSC website:


KATHERINE C. DY
Acting HRMO

Date: July 13, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Spvg. Transportation Regulation Officer (SVTRO)	OSEC-DOTrB-SVTRO-136-2017	22	66,867.00	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours of relevant training	CS Professional Second level eligibility	Building Collaborative and Inclusive Working Relationship - Advanced Managing Performance & Coaching for Results - Advanced Leading Change - Advanced Thinking Strategically and Creatively - Advanced Creating and Nurturing a High Performing Organization - Advanced	Tacloban District Office
2	Administrative Officer V* (HRMO III)	OSEC-DOTrB-ADOF5-197-2017	18	42,159.00	Bachelor's degree relevant to the job	2 years relevant experience	8 hours relevant training	CS Professional Second level eligibility	Computer literate Leave Admn./HRIS/HR Planning/ HR Records Mgmt./Employees Relations/Performance Mgmt.	Administrative Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **24 July 2020**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Note: Persons with disability are encouraged to apply.
Persons with different religion ethnicity or political affiliation may also apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODELIO V. POLIQUIT
Regional Director
OLD ARMY ROAD, TACLOBAN CITY
ltoregionaloffice8@gmail.com

* - Anticipated vacancy

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.