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CSC Fo must be in MS Excel format

Republic of the Philippines
LEYTE METROPOLITAN WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Leyte Metropolitan Water District in the CSC website:


EDNA A. LAGRAMADA

HRMO

Date:

Jan. 24, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Senior Utilities/ Customer Service Officer	159	18	40,637.00	Bachelor's Degree	8 hrs. of relevant training	2 yrs. of relevant experience	Career Service(Prof) Second Level Eligibility		Tacloban City
2	Senior Utilities/ Customer Service Officer	220	18	40,637.00	Bachelor's Degree	8 hrs. of relevant training	2 yrs. of relevant experience	Career Service(Prof) Second Level Eligibility		Tacloban City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 05, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PASTOR A. HOMERES
General Manager B
LMWD Compound, Brgy. 74, Nulatula, Tacloban City
hr.lmwd@gmail.com

APPLICATIONS WITH THE INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.