

Republic of the Philippines
LEYTE METROPOLITAN WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Leyte Metropolitan Water District in the CSC website:

EDNA A. LAGRAMADA

HRMO

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Department Manager B (Engineering and Operations Dept.)	7	25	95,083.00	Master's degree or Certificate in Leadership and Mgt. from CSC	120 hrs. of supervisory/ mgt. learning and dev't. intervention within last 5 years	5 yrs. Supervisory/ management exp.	Career Service(Prof) Second Level Eligibility		Tacloban City
2	Division Manager B (Accounting Division)	124	23	73,811.00	Bachelor's Degree	24 hrs. of relevant training	4 yrs. of relevant experience	Career Service(Prof) Second Level Eligibility		Tacloban City
3	Division Manager B (Cash and Budget)	216	23	73,811.00	Bachelor's Degree	24 hrs. of relevant training	4 yrs. of relevant experience	Career Service(Prof) Second Level Eligibility		Tacloban City
4	Principal Engineer C	87	20	51,155.00	Bachelor's Degree in Engineering relevant to the Job	16 hrs. of relevant training	3 yrs. of relevant experience	RA 1080		Pastrana, Leyte
5	Water/Sewerage Maintenance General Foreman	227	18	40,637.00	High School Grad. Or Completion of relevant Vocational/trade course	24 hrs. of relevant training	4 yrs. of relevant experience	None required (MC ii, s.96-Cat III)		Tacloban City
6	Senior Corporate Planning Analyst	4	16	33,584.00	Bachelor's Degree relevant to the Job	4 hrs. of relevant training	2 yrs. of relevant experience	Career Service(Prof) Second Level Eligibility		Tacloban City
7	Senior Chemist	35	15	30,531.00	Bachelor's Degree in Chemistry	4 hrs. of relevant training	1 yr. of relevant experience	RA 1080		Pastrana, Leyte
8	Industrial Relations Development Assistant A	126	10	19,233.00	Completion of two yrs studies in College	8 hrs. of relevant training	2 yr. of relevant experience	Career Service(SubProf) First Level Eligibility		Tacloban City
9	Water/Sewerage Maintenance Man A	62	8	16,758.00	Elementary School Graduate	1 yr. of relevant experience	4 hrs. of relevant training	None required (MCII, s.96-Cat.III)		Tacloban City
10	Water/Sewerage Maintenance Man A	60	8	16,758.00	Elementary School Graduate	1 yr. of relevant experience	4 hrs. of relevant training	None required (MCII, s.96-Cat.III)		Tacloban City

11	Light Equipment Operator	112	6	14,847.00	Elementary School Graduate	None required	None required	None required (MCII,s.96-Cat.III)		Tacloban City
12	Water Maintenance Man C	79	4	13,214.00	Elementary School Graduate	None required	None required	None required (MCII,s.96-Cat.III)		Tacloban City
13	Water/Sewerage Maintenance	67	4	13,214.00	Elementary School Graduate	None required	None required	None required (MCII,s.96-Cat.III)		Tacloban City
14	Driver	16	4	13,214.00	Elementary School Graduate	None required	None required	Drvers license (MCII,s.96-Cat.II)		Tacloban City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the present position for one (1) rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PASTOR A. HOMERES
General Manager B
LMWD Compound, Brgy. 74, Nulatula, Tacloban City
hr.lmwd@gmail.com

APPLICATIONS WITH THE INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.