

CS Form No. 9

Series of 2017

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

**Republic of the Philippines
LGU - ZUMARRAGA, SAMAR
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local Government Unit of Zumarraga, Samar in the CSC website:


HON. MYRNA OJEDA TAN

(Head of Agency)

Date: September 17, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Treasurer	1091-31	24/1	Php 52,546.00	A College Degree Preferably in Commerce, Public Administration o Law	None Required	The (3) years experience treasury or accounting service	First Grade Civil Service Eligible or its equivalent		MTO Office- Zumarraga, Samar
2	Administrative Officer II (HRMO I)	1011-26	11/1	Php 13,075.00	Bachelor's Degree	None Required	None Required	Career Service Professional/2nd Level Eligibility		HRMO Office- Zumarraga

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 02, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:**PILAR T. ALCALA**

MBO/HRMO-Designate

Zumarraga, Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.