


Republic of the Philippines  
LGU - ZUMARRAGA, SAMAR  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local Government Unit of Zumarraga, Samar in the CSC website:

  
**MYRNA O.TAN**  
(Head of Agency)  
Date: August 15, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	1011-60	1/1	83,676.00	Must be able to read & write	None Required	None Required	None Required (CSC MC 10, s. 2013-Category III)		Office of the Mayor
2	Administrative Aide I (Utility Worker I)	1011-61	1/1	83,676.00	Must be able to read & write	None Required	None Required	None Required (CSC MC 10, s. 2013-Category III)		Office of the Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 31, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FERDINAND S. OMAÑA  
AO II (HRMO I)  
New Road, Poblacion 2, Zumarraga Samar

---

[denz\\_omana@yahoo.com](mailto:denz_omana@yahoo.com)

---

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**