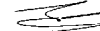


Republic of the Philippines
Municipal Government of Zumarraga
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MG-Zumarraga, Samar in the CSC website:



MTKNA U. IAN
Municipal Mayor

Date: July 11, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Treasurer	1091-32	24	Php 52,546.00	A College Degree preferably in Commerce, Public Administration or Law	None Required	Three (3) years experience in treasury or accounting service	First Grade Civil Service Eligible or its equivalent		MTO-Zumarraga, Samar
2	Administrative Aide I (Utility Worker I)	1011-05	1	Php 6,973.00	Must be able to read & write	None Required	None Required	None Required	MC 10, s. 2013 - Category III)	Office of the Municipal Mayor

* hiring rate @ 90% 4th tranche (5th class municipality)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PILAR T. ALCALA
MBO/HRMO-Designate
Zumarraga, Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.