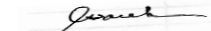


Republic of the Philippines  
LGU-Villarea, Samar  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (LGU-Villarea, Samar) in the CSC website:

  
MARIA NENITA VARELA  
HRMO

Date: Nov. 12, 2019

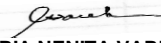
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment	
					Education	Training	Experience	Eligibility	Competency (if applicable)			
1	Local Disaster Risk Management Officer	2018-21	24	62,555.00	Bachelor's Degree	24 hours of training in management and supervision on DRRM	4 years in position involving management and supervision, 1 year of which is relevant to DRRM	Career service professional/2nd Level Eligibility	Building Collaborate and Inclusive Working Relationships	The ability to build and maintain a network of reciprocal, high trust, synergistic working relationships within the organization and across government and relevant sectors. This involves the ability to successfully leverage and maximize opportunities for strategic influencing within the organization and within the organization and with external stakeholders.	INTERMEDIATE builds partnerships and networks to deliver or enhance work outcomes.	Local Disaster Risk Management Office
									Managing performance and coaching for results	The ability to create an enabling environment which will nurture and sustain a performance based, coaching culture. Effectiveness in this competency area also includes a strong focus on developing people for current and future needs, promoting the value of continuous learning and improvement.	INTERMEDIATE Creates tools and/or applies new methods in correcting and improving below standard or non-complaint performance of individuals or group, using knowledge and skills in coaching to enable them to self-initiate solution for their growth and development.	

									Leading change	The ability to generate genuine enthusiasm and momentum for organizational change. It involves engaging groups to understand, accepts and commit to the change agenda. It also includes advancing and susutaining change.	Implements plans or activities related to change initiative affecting one's functional area or expertise and motivates division members' commitment to accept the change.	
									Thinking strategically	The ability to "see the big picture", think multi-dimensuonally, craft innovative solutions, iderntify connections between situations or things that are not obviously realated, and come up with new ideas and different ways to enchange organizational effectiveness and responsiveness.	INTERMEDIATE Creates or defines goals and initiative based on how one can support, extend or align to the goala of one's department or functional area.	
									Creative and nurturing a high performing organization	The ability to create a high performing organizational culture that is purpose driven, results based, client focused and team oriented.	INTERMEDIATE Builds a shares sence of destiney among individuals with seemingly disperate views, concerns and aspirations; creates teams cohesion and improves individual and team performance.	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
 \_\_\_\_\_  
**MARIA NENITA VARELA**  
 \_\_\_\_\_  
 HRMO  
 \_\_\_\_\_  
 LGU-VILLAREAL, SAMAR  
 \_\_\_\_\_  
[maloulatorre58@yahoo.com](mailto:maloulatorre58@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.