



Republic of the Philippines
LOCAL GOVERNMENT UNIT - VICTORIA, NORTHERN SAMAR
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Victoria, Northern Samar in the CSC website:


RENE T. DENTE

Administrative Officer IV (HRMO 11)

Date: August 16, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk 1	30-2	5/1	9,437.00	Completion of two years studies in college	None Required	None Required	Career Service(Subprofessional) First Level Eligibility		Municipal Treasurer's Office, LGU-Victoria N. Samar
	XXXXXXXXXXXXXXXXXX									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 1, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RENE T. DENTE

Administrative Officer IV (HRMO II)

Access Road, Brgy. Zone III, Victoria N. Samar

lguvictoria50@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.