



Republic of the Philippines  
**LOCAL GOVERNMENT UNIT - VICTORIA, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Victoria, Northern Samar in the CSC website:

  
**RENE T. DENTE**  
**Administrative Officer IV (HRMO II)**

Date: March 3, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assessment Clerk 1	32	4/1	9,250.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) or First Level Eligibility		Municipal Assessor's Office , LGU-Victoria N. Samar
2	Farm Worker II	44-3	4/1	9,250.00	Elementary School Graduate	None Required	None Required	None Required		Municipal Agriculture Office, LGU-Victoria N. Samar
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 20, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RENE T. DENTE**  
Administrative Officer IV (HRMO II)  
Local Government Unit-Victoria, N. Samar  
[lguvictoria50@gmail.com](mailto:lguvictoria50@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.