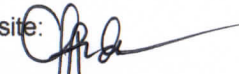


Republic of the Philippines
LOCAL GOVERNMENT UNIT OF TUNGA, LEYTE
Request for Publication of Vacant Positions

to: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the LOCAL GOVERNMENT UNIT OF TUNGA, Leyte in the CSC website:



CATALINA F. AGDA
Municipal Mayor

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	(1) Draftsman I	22	6	9,696.00	Completion of two (2) years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Draftsman or Illustrator (MC 11, s. 96 - Cat. I) First Level Eligibility		Office of the MPDC

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **DECEMBER 31, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. CATALINA F. AGDA

Municipal Mayor

Local Government Unit of Tunga, Leyte

lgu_tunga@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.