



Republic of the Philippines  
**LGU TARANGNAN, SAMAR**

**To: CIVIL SERVICE COMMISSION**

We hereby request the publication of the following vacant position, which are authorized to be filled, at the LGU, Tarangnan, Samar CSC website:

  
**ENGR. ARNEL R. TAN**  
Municipal Mayor  
Date: 03/03/2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency	
1	<b>Engineer II</b>	8751-3	16	315,960.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA1080	N/A	Municipal Engineering Office
2	<b>Engineer II</b>	8751-4	16	315,960.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA1080	N/A	Municipal Engineering Office
3	<b>Social Welfare Officer I</b>	7611-5	11	200,844.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional)/Second Level Eligibility	N/A	Municipal Social Welfare and Development Office

4	<b>Administrative Assistant V</b>	1081-5	11	200,844.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Sub-professional)/First level eligibility	N/A	Municipal Accounting Office
5	<b>Tourism Operations Officer I</b>	1112-1	11	200,844.00	Bachelor's degree in tourism, business, law, economics, marketing, public administration or other related fields	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	Municipal Tourism Office
6	<b>Budgeting Assistant I</b>	1071-1	8	157,548.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First level eligibility	N/A	Municipal Budget Office
7	<b>Draftsman I</b>	8751-5	6	139,716.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Sub-professional)/ Draftsman or Illustrator (MC 11, s. 96-Category I)	N/A	Municipal Engineering Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 18, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ENGR. ARNEL R. TAN**

Municipal Mayor

LGU Tarangnan, Samar

[lgu.tarangnan@yahoo.com](mailto:lgu.tarangnan@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**