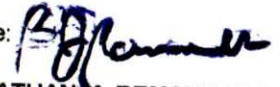


Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - Tabango in the CSC website:



**BERNARD JONATHAN M. REMANDABAN**  
MUNICIPAL MAYOR

Date: December 05, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	19 Administrative Aides		1	7,883.00	Completion of Two years studies in college	Prefarable Computer Literate	None Required			Various Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**CATHERINE R. ABADINES**  
MGDH (Municipal Budget Officer I /HRMO- Designate  
Local Government Unit of Tabango  
[catherineabadines1973@gmail.com](mailto:catherineabadines1973@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.