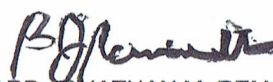


Republic of the Philippines
Municipality of Tabango
Tabango, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LGU Tabango) in the CSC website:


BERNARD JONATHAN M. REMANDABAN
Municipal Mayor
Date: January 23, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant II (Accounting Clerk III)	76	8	142,152.00	Completion of two (2) years studies in college	4 hours of relevant Training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Accountant
2	Sanitation Inspector I	64	8	160,536.00	Completion of two (2) years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Health Officer
3	Administrative Aide IV Driver II	82	4	109,392.00	Elementary School Graduate	None Required	None Required	Driver License (MC 11,s96-cat.II)		Office of the Municipal Engineering

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mayor Bernard Jonathan M. Remandaban/LGU-tabango
Municipal Mayor
F. Pastor Streets, Poblacion, Tabango, Leyte
mhar73@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.