CS Form No. 9
Series of 2017

Electronic copy to be submitted to the CSC must be in MS Excel format

Republic of the Philippines
Local Government Unit of Sta.Fe, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **LGU-STA.FE, LEYTE** in the CSC website:

AMPARO H. MONTEZA
Municipal Mayor
Date: **July 05, 2019**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assign
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Accountant II	39	15	Php 20,466.00	Bachelor's Degreein Commerce /Business Administration major in Accounting	4 hrs of relevant training	1 year of relevant experience	RA 1080	N/A	LGU-Sta.Fe,L
	Engineer I	69	12	Php 16,057.00	Bachelor's Degreein Engineering relevant to the job	None Required	None Required	RA 1080	N/A	LGU-Sta.Fe,L

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx- nothing follows -xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

nterested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 22, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AMPARO H. MONTEZA
Municipal Mayor
Zone II, Poblacion, Sta.Fe, Leyte
lgu_stafe@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.