

Republic of the Philippines
Province of Southern Leyte
Municipality of Silago

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Request for Publication of Vacant Positions

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at Municipality of Silago in the CSC website:

JENNIFER S. ANAVESA

HRMO

Date: September 8, 2020

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	AGRICULTURAL TECHNOLOGIST	64	10 Ph 14,039.00		Bachelor's degree in Agriculture or other allied courses	None required	None required	Relevant RA 1080		Silago Southern Leyte
2	LOCAL DRRM ASSISTANT	68	8 Ph 12,212.00		Completion of two years in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service Sub-Professional/1st level Eligibility		Silago Southern Leyte
3	x-x-x-x-x-x-x-x									
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 30, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HRMO

(Position Title)

LGU-SILAGO, SILAGO SOUTHERN LEYTE

anavesajenith@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.