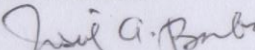


Republic of the Philippines  
**LGU-SAN SEBASTIAN, SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-SAN SEBASTIAN, SAMAR in the CSC website:

  
JESIELZ A. BABON  
HRMO

Date: Sept. 3, 2020

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Driver1 )	52	3	8,103.00	Elem. School Graduate	None Required	None Required	Professional Drivers License		LGU-San Sebastian (Office of the Mayor)
2	Administrative Aide II (Messenger)	56	2	7,645.00	Elem. School Graduate	None Required	None Required	None Required		LGU-San Sebastian (Office of the Mayor)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JESIELZ A. BABON  
HRMO-Designate  
LGU-SAN SEBASTIAN, SAMAR  
[jesiels\\_babon@yahoo.com](mailto:jesiels_babon@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.