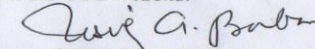


Republic of the Philippines
LGU-SAN SEBASTIAN, SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-SAN SEBASTIAN, SAMAR in the CSC website:


JESIELZ A. BABON

HRMO

Date: April 21, 2020

| No | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|----|---|-----------------------|------------------------------|-------------------|-------------------------|---------------|---------------|------------------------|-------------------------------|---------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Aide III | 52 | 3 | 8,103.00 | Elem. School Graduate | None Required | None Required | Driver License | | LGU-San Sebastian |
| 2 | Security Guard | 53 | 8 | 10,893.00 | High School Graduate | None Required | None Required | Security Guard License | | LGU-San Sebastian |
| 3 | Administrative Aide II | 56 | 2 | 7,645.00 | Elem. School Graduate | None Required | None Required | None Required | | LGU-San Sebastian |
| 4 | Watchman III | 58 | 7 | 10,230.00 | Elem. School Graduate | None Required | None Required | None Required | | LGU-San Sebastian |
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JESIELZ A. BABON
HRMO-Designate
LGU-SAN SEBASTIAN, SAMAR
jesielz_babon@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.