

Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF SAN ROQUE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-San Roque, Northern Samar in the CSC website:

Nancy T. Anastacio
NANCY T. ANASTACIO
HRMO-designate

Date: 25 July 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assi
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	REVENUE COLLECTION CLERK -1	1091 C-38	5	9,731.00	Completion of two (2) years studies in college	None Required	None Required	CS Sub-professional /First Level Eligibility		Office of the M Treasur
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Nancy T. Anastacio
NANCY T. ANASTACIO
AIO-1/HRMO-Designate
LGU-SAN ROQUE, NORTHERN SAMAR
vanzk5@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.