

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines  
**LGU-SAN ROQUE, NORTHERNSAMAR**  
 Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-San Roque, Northern Samar in the CSC website:

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**ELBERT FABIAN M. LAGRIMAS**

HRMO-Designate


Date: 29-Jun-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	DRIVER 1	1061-8	3	9,789.00	Elementary Graduate	None required	None required	Driver License (MCII,s.Of 96-Cat. II)		Municipal General Services Department
2	Revenue Collection Clerk 1	1091-6	5	10,832.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Municipal Department of Treasury
3	NOTHING FOLLOWS									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
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 ELBERT FABIAN M. LAGRIMAS  
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 HRMO-Designate  
 \_\_\_\_\_  
 LGU-San Roque, Northern Samar  
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