Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines LOCAL GOVERNMENT UNIT, SAN POLICARPO, E. SAMAR Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of <u>LGU, SAN POLICARPO</u> in the CSC website:

tulina M. Mercell EVELINA K. MENGOTE

Date:

July 3, 2019

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | |
|-----|---------------------------|-----------------------|---------------------------------|-------------------|-------------------------|----------------------|--------------------|---------------------|-------------------------------|------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| | Agricultural Technologist | 5594-800 | 10 | 13,103.00 | Bachelor's Degree | 16 hrs Relevant Trng | 2 yrs relevant exp | Agriculturist Exam | | LGU, San Policarpo |
| 2 | LAOO II | 42 | 15 | 20,307.00 | Bachelor's Degree | | | Career Professional | | LGU, San Policarpo |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than <u>July 16, 2019</u>.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| EVELINA K. MENGOTE |
|------------------------------|
| HRMO III |
| LGU, SAN POLICARPO, E. SAMAF |
| linlinbkmengote@gmail.com |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.