

Republic of the Philippines
LGU - San Miguel, Leyte
Request for Publication of Vacant Positions

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CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE

TO: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- San Miguel, Leyte in the CSC website:

NORMAN D. SABDAO

Municipal Mayor

Date: December 27, 2019

No.	Position Title	Plantilla Item	Salary/ Job/ Pay	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency
1	Municipal Government Department Head I (Municipal Health Officer)	67	24	83,406.00	Doctor of Medicine	None required	3 years experience as Medical Practitioner	RA 1080	NA	Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NORMAN D. SABDAO
Municipal Mayor

(Position Title)

Real Street, Brgy. Libtong, San Miguel, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.