



Republic of the Philippines
Local Government Unit-San Julian
Request for Publication of Vacant Positions

Electronic copy to be submitted to
the CSC FO must be in MS Excel
format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit-San Julian in the CSC website.

Merylyn P. Deratas
MERLYN P. DERATAS
HRMO

Date: 06/11/20

No. (Parentetical Title, if applicable)	Position Title	Planilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Revenue Collection Clerk III	27-a	09	13,149.00	Bachelor's Degree in Commerce/ Business Administration Major in Accounting/Bachelor of Science in Accountancy	4 hours of relevant training	1 year of relevant experience	Career Services (Sub Professional) First Level Eligibility	N/A	LGU-San Julian Mun. Treasurer's Office
2	Mun. Gov't. Dept. Head I (Mun. Accountant)	36	24	59,552.00	None Required	3 years experiences in the Treasury or Accounting Office	RA 1080 Certified Public Accountant	N/A	N/A	LGU-San Julian Mun. Accounting Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 26, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MERLYN P. DERATAS
HRMO III
LGU-San Julian, Eastern Samar
lgusanjulian@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.