



## Republic of the Philippines Province of Samar Municipality of San Jose de Buan

## **Request for Publication of Vacant Positions**

## To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the <u>LGU - San Jose de Buan</u> in the CSC website:

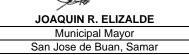
JOAQUIN R. ELIZALDE							
Municipal Mayor							
Date:	July 26, 2019						

No.				Monthly Salary	Qualification Standards					
		Plantilla Item No.			Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Assistant Municipal Treasurer	39	22	48,989.00	Bachelor's degree preferably in commerce, public administration or law	16 hours of Relevant Training	treasury or accounting	First grade or its equivalent and BCLTE		San Jose de Buan, Samar
	X-X-X-X-X-X-X-X-X-X	X-X-X-	x-x-x-x	-x-x-x-x-x-x-x	X-X-X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-	X-X-X-X-X-X-X-X-X-X	X-X-X-X-X-X-X-X-X-X	(-X-X-X-X-	X-X-X-X-X-X-X-X-X-X

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 10, 2019

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:



ninorebato@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.