

Republic of the Philippines
Province of Northern Samar
Municipality of San Isidro
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU, SAN ISIDRO, NORTHERN SAMAR in the CSC website:

Ornela
CORNELIETA S. LABASBAS
Administrative Officer IV (HRMO II)
Date: February 21, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	113	1/1	7,883.00	must be able to read and write	None Required	None Required	None Required		LGU- SAN ISIDRO
2	Administrative Aide I (Utility Worker I)	110	1/1	7,883.00	must be able to read and write	None Required	None Required	None Required		LGU- SAN ISIDRO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Ornela
CORNELIETA S. LABASBAS
Administrative Officer IV (HRMO II)
San Isidro, Northern Samar
hrmojsanisidro1@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.