


Republic of the Philippines
 Province of Southern Leyte
 Municipality of Saint Bernard
 Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Saint Bernard in the CSC website:


DEBBIE D. ABUDA
 HRMO- Officer- In Charge
 Date: March 18, 2019

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Midwife II	57	SG 8/ Step 1	P15,818.00	Completion of the Midwifery Course	1 year of relevant experience	4 hours of relevant training	RA 1080	NA	Rural Health Unit
Sanitation Inspector I	60	SG 6/ Step 1	P13,851.00	Completion of two years studies in college	None required	None required	Career Service Subprofessional First Level Eligibility	NA	Rural Health Unit
Administrative Aide I (Utility Worker I)	96	SG 1/ Step 1	P7,486.00	Must be able to read and write	None Required	None Required	None Required (MC 11,s. 96- Cat. III)	NA	Mun. Accounting Office
Administrative Aide I (Utility Worker I)	100	SG 1/ Step 1	P7,486.00	Must be able to read and write	None Required	None Required	None Required (MC 11,s. 96- Cat. III)	NA	Mun. Engineering Office
Administrative Aide I (Utility Worker I)	102	SG 1/ Step 1	P7,486.00	Must be able to read and write	None Required	None Required	None Required (MC 11,s. 96- Cat. III)	NA	Municipal Budget Office
Administrative Aide I (Utility Worker I)	105	SG 1/ Step 1	P7,486.00	Must be able to read and write	None Required	None Required	None Required (MC 11,s. 96- Cat. III)	NA	MSWD Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 27, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

ELIGIBLE APPLICANTS are advised to hand in or send through courier/email their application to:

DEBBIE D. ABUDA
HRMO- Officer- In Charge
LGU- Saint Bernard, Southern Leyte
hrmo2018lgusaintbernard@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.