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Republic of the Philippines
MGO QUNAPONDAN, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO QUNAPONDAN, EASTERN SAMAR in the CSC website:

Date: October 19, 2023

Paul
LORENZO B. GAHOY
HRMO

No	Position Title (Parenthetical Title, if applicable)	Parilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Career Service Professional (Second Level Eligibility)	Competency (if applicable)	
1	MUNICIPAL GOVERNMENT ASSISTANT DEPARTMENT HEAD I	A-01-012	22	\$0058.00	Bachelor's Degree	16 hours of relevant Training	3 years of relevant Experience	Career Service Professional (Second Level Eligibility)	N/A	Internal Audit Services(IAS) Office LGU- Quinapondan, E. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 3, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/training/license; and
4. Photocopy of Transcript of Records;
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression(SOGE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/airmail their application to:

Paul
LORENZO B. GAHOY
HRMO
Quinapondan, Eastern Samar
lorenzobgahoy@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.