


Electronic copy to be submitted to the  
CSC FO  
must be in MS Excel format

Republic of the Philippines  
Local Government Unit - Pinabacdao  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the  (Local Government Unit - Pinabacdao)  in the CSC website:

  
\_\_\_\_\_  
JESSICA G. ACABA  
AO IV (HRMO II)

Date: December 27, 2019

No.	Position Title <b>(Parenthetical Title, if applicable)</b>	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Laborer II)	107	3	8,540.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96 - Cat. III)		Municipal Agriculture Office
2	Administrative Aide I (Utility Worker I)	67	1	7,486.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96 - Cat. III)		Municipal General Services Office
3	Administrative Aide I (Utility Worker I)	110	1	7,486.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96 - Cat. III)		Municipal Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JESSICA G. ACABA  
\_\_\_\_\_  
AO IV (HRMO II)  
\_\_\_\_\_  
LOCAL GOV'T. UNIT-PINABACDAO, PINABACDAO, SAMAR  
[jessica47acaba@yahoo.com](mailto:jessica47acaba@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.