

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - Municipality of Palapag in the CSC website:

  
**MARLO ISIDRO E. AGNO**  
Municipal Mayor

Date: 1/21/2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Municipal Treasurer	E-F-012	22	42, 226.00	Bachelor's degree preferably in commerce, public administration or law	None required	Must have at least acquired 3 yrs. Experience in treasury or accounting service	First grade or its equivalent		LGU - Palapag

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 02/8/2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ROBILLA F. AGNO**  
HRMO-III  
Dela Paz St., Tambangan, Palapag, N. Samar  
[robillaagno@gmail.com](mailto:robillaagno@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.