CS Form No. 9 Series of 2017

Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines LGU - PAGSANGHAN, SAMAR

## Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of <u>LGU - Pagsanghan, Samar</u> in the CSC website:

HON EDGAR C. TAN

(Head of Agency)

Date:

11/17/2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards •					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Administrative Aide   (Utility Worker-1)	1110-36	1	P85,008.00	Must be able to read & write	None Required	None Required	None required (MC 10, s. 2013- category III		Municipal Assessor's Office
	sted and qualified and		÷							

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 2, 2020

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; 2. Performance rating in the present position for one (1) year (if applicable):
- 3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EDGAR C. TAN
 Municipal Mayor
LGU - Pagsanghan, Samar
<ul> <li>1971edgartan@gmail.com</li> </ul>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.