Republic of the Philippines

Electronic copy to be submitted to the CSC FO must be in MS Excel format

(if applicable)

LGU - PAGSANGHAN, SAMAR

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - Pagsanghan, Samar in the CSC website:

HON. BIENVENIDA P. REPOL - Municipal Vice-Mayor (Head of Agency) Date: 7-Jan-20 **Qualification Standards** Salary! Plantilla **Annual** Place of No. **Position Title** Job/ Pay Competency Item No. Salary **Assignment** Experience Eligibility Education Training Grade

1 1					1 1					
1	Administrative Aide VI (Clerk III)	1020-19	SG 6	P114,372.00	Completion of two years studies in	None Required	None Required	Career Service (Subprofessional)		Sangguniang Bayan
					college			First Level Eligibility		(SB Office)
	ested and qualified a	pplicants sho	ould sign	ify their interest	in writing. Attach th	e following doc	uments to the ap	oplication letter and se	end to the address	below not later than

January 22, 2020

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to: HON, BIENVENIDA P. REPOL

Municipal Vice-Mayor LGU - Pagsanghan, Samar 1971edgartan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.