

CSC FORM No. 9  
Series of 2017

Republic of the Philippines  
LGU - ORMOC CITY  
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION

This is to request the publication of the following REGULAR positions of (LGU - Ormoc) in the CSC website

  
ADELAIDA H. BIACOLO

City Government Assistant Dept. Head I

DATE : November 5, 2019

No.	POSITION TITLE	Plantilla Item No.	Salary/Job/Pay Grade	MONTHLY SALARY	Qualification Standards					REMARKS
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY III	306	SG-21	P57,805.00	BACHELOR OF LAWS	FOUR HRS. OF RELEVANT TRAINING	ONE YEAR OF RELEVANT EXPERIENCE	RA 1080		OFFICE FOR LEGAL SERVICES
	X-X-X									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 31, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph).
2. Application letter
3. Performance rating in the last rating period (if applicable);
4. Photocopy of certificate of eligibility/ rating /license; and relevant trainings attended
4. Photocopy of Transcript of Records/ Certificate of Employment

ALL APPLICATION LETTERS shall be addressed to **HON. RICHARD I. GOMEZ**, City Mayor, LGU - Ormoc City

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

ADELAIDA H. BIACOLO

City Government Assistant Dept. Head I -HRMO

2ND Flr.,Ormoc City Hall Building, Ormoc City

HRM - LGU@yahoo.com