

CSC FORM No. 9
series of 2017

Republic of the Philippines
LGU - ORMOC CITY
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following REGULAR positions of (LGU - Ormoc) in the CSC website


ADELAIDA H. BIACOLO
City Government Assistant Dept. Head I
DATE : July 22, 2019

No.	POSITION TITLE	Plantilla Item No.	Salary/Job/Pay Grade	MONTHLY SALARY	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SOCIAL WELFARE OFFICER IV	535	sg-22	65,319.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	16 HRS OF RELEVANT TRAINING	3 YRS OF RELEVANT EXPERIENCE	RA 1080		CITY SOCIAL WELFARE & DEV. OFFICE
2	BOARD SECRETARY IV	144	SG-22	65,319.00	BACHELOR'S DEGREE	16HRS OF RELEVANT TRAINING	3 YRS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/2ND LEVEL ELIGIBILITY		SANGGUNIANG PANLUNGSOD
3	CITY GOVERNMENT ASSISTANT DEPT. HEAD I	670	SG-23	73,811.00	BACHELOR'S DEGREE	16HRS OF RELEVANT TRAINING	3 YRS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/2ND LEVEL ELIGIBILITY		ENRD
4	SUPERVISING ENVIRONMENTAL MANAGEMENT SPECIALIST	671	SG-22	65,319.00	BACHELOR'S DEGREE RELEVANT	16HRS OF RELEVANT TRAINING	3 YRS OF RELEVANT EXPERIENCE	CS PROFESSIONAL/ 2ND LEVEL ELIGIBILITY		ENRD

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 9, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Application letter
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/ rating /license; and relevant trainings attended
4. Photocopy of Transcript of Records.

ALL APPLICATION LETTERS shall be addressed to **HON. RICHARD I. GOMEZ**, City Mayor, LGU - Ormoc City

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

ADELAIDA H. BIACOLO
City Government Assistant Dept. Head I -HRMO