


CSC FORM No. 9
Series of 2017

Republic of the Philippines
LGU - ORMOC CITY
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION

This is to request the publication of the following REGULAR positions of (LGU - Ormoc) in the CSC website


ADELAIDA H. BIACOLO
City Gov't Asst. Dept. Head I
DATE: June 5, 2020

No.	POSITION TITLE	Plantilla Item No.	Salary/Job/Pay Grade	MONTHLY SALARY	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Social Welfare Officer I	541	SG-11	P22,316.00	Bachelor's degree in Social Work	None required	None required	RA 1080 Social Worker		CSWD
2	Social Welfare Officer IV	535	SG-22	P66,867.00	Bachelor's degree in Social Work	16 hours of relevant training	3 yrs of relevant experience	RA 1080 Social Worker		CSWD

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 26, 2020

1. Fully accomplished Personal Data Sheet (PDS) with recent passport -sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Application letter
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/ rating /license; and relevant trainings attended
4. Photocopy of Transcript of Records.

ALL APPLICATION LETTERS shall be addressed to HON. RICHARD I. GOMEZ, City Mayor, LGU - Ormoc City

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

ADELAIDA H. BIACOLO

City Gov't Asst. Dept. Head I

2ND Flr.,Ormoc City Hall Building, Ormoc City

hrmlgu@yahoo.com

hrmlguormoc@gmail.com