



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
LGU - ORMOC CITY
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU -ORMOC in the CSC website:


ADELAIDA H. BIACOLO

City Government Assistant Department Head I (HRMO)

No.	POSITION TITLE	Plantilla Item No.	Salary/Job/Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	LIVESTOCK INSPECTOR I	638	SG-6	14,847.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	NONE REQUIRED	NONE REQUIRED	CS SUBPROFESSIONAL 1ST LEVEL ELIG.		CITY VETERINARY SERVICES
2	MEAT INSPECTOR II	643	SG-8	16,758.00	COMPLETION OF TWO YEARS STUDIES IN COLLEGE	4 HRS OF RELEVANT TRAINING	ONE YEAR OF RELEVANT EXPERIENCE	CS SUBPROFESSIONAL 1ST LEVEL ELIG.		CITY VETERINARY SERVICES
3	VETERINARIAN I	636	SG-13	25,232.00	DOCTOR OF VETERINARY MEDICINE	NONE REQUIRED	NONE REQUIRED	RA 1080		CITY VETERINARY SERVICES
4	BUILDING INSPECTOR	84	SG-11	20,754.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	Career Service Professional; 2nd level eligibility		Office of the Building Official

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 8, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/ rating /license; and
4. Photocopy of Transcript of Records.

ALL APPLICATION LETTERS shall be addressed to **HON. RICHARD I. GOMEZ**, City Mayor, LGU - Ormoc City

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

ADELAIDA H. BIACOLO

City Government Assistant Dept. Head I -HRMO

2ND Flr., Ormoc City Hall Building, Ormoc City

HRM - LGU@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.