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must be in MS Excel format

Republic of the Philippines  
LGU - ORMOC CITY  
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU -ORMOC in the CSC website:

  
ADELAIDA H. BIACOLO

City Government Assistant Department Head II (HRMO)

No.	POSITION TITLE	Plantilla Item No.	Salary/Job Pay Grade	Annual Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	LIVESTOCK INSPECTOR I	638	SG-6	P178,164.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	EIGHT(8) HRS.OF RELEVANT TRAINING	TW (2)YEARS OF RELEVANT EXPERIENCE	CS PROFESSIONAL, 2ND LEVEL ELIGIBILITY		CITY VETERINARY SERVICES
2	MEAT INSPECTOR II	643	SG-8	p201,096.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	CS PROFESSIONAL, 2ND LEVEL ELIGIBILITY		CITY VETERINARY SERVICES
3	VETERINARIAN I	636	SG-13	P302784.00	DOCTOR OF VETERINARY MEDICINE	NONE REQUIRED	NONE REQUIRED	RA 1080		CITY VETERINARY SERVICES
4	BUILDING INSPECTOR	84	SG-11	249,048.00	BACHELOR'S DEGREE RELEVANT TO THE JOB	NONE REQUIRED	NONE REQUIRED	Career Service Professional; 2nd level eligibility		Office of the Building Official

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 8, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport -sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph).
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/ rating /license; and
4. Photocopy of Transcript of Records.

ALL APPLICATION LETTERS shall be addressed to **HON. RICHARD I. GOMEZ**, City Mayor, LGU - Ormoc City

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

ADELAIDA H. BIACOLO  
City Government Assistant Dept. Head I -HRMO  
2ND Flr.,Ormoc City Hall Building, Ormoc City  
HRM - LGU@yahoo.com

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**